

# **CITY OF SAN ANTONIO**

## **PLANNING AND COMMUNITY DEVELOPMENT COUNCIL COMMITTEE**

### **BUILDING-RELATED AND FIRE CODE APPEALS AND ADVISORY BOARD (BRFCAAB) BOARD OF DIRECTORS**

#### **SLATE OF APPLICANTS REAPPOINTMENTS (8) NEW APPOINTMENTS (6)**



**COUNCILMEMBER ADRIANA ROCHA GARCIA, DISTRICT 4, CHAIR**

**COUNCILMEMBER MARIO BRAVO, DISTRICT 1**

**COUNCILMEMBER PHYLLIS VIAGRAN, DISTRICT 3**

**COUNCILMEMBER TERI CASTILLO, DISTRICT 5**

**COUNCILMEMBER JOHN COURAGE, DISTRICT 9**

**DEBBIE RACCA-SITTRE, INTERIM CITY CLERK**

# BUILDING-RELATED AND FIRE CODE APPEALS AND ADVISORY BOARD (BRFCAAB) BOARD OF DIRECTORS

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**DEPARTMENT:** Office of the City Clerk

**DEPARTMENT HEAD:** Debbie Racca-Sittre, Interim City Clerk

**COUNCIL DISTRICTS IMPACTED:**

**SUBJECT:** At-Large Appointments to the Building-Related and Fire Codes Appeals and Advisory Board (BRFCAAB)

**SUMMARY:**

The Building-Related and Fire Codes Appeals and Advisory Board (BRFCAAB) consists of 17 At-Large Members and 17 Alternates who are qualified by experience and training to act on matters pertaining to building-related and fire codes, and may not be employees of the city. New applicant and non-holdover existing member nominations to the board shall be made in writing to the secretary of the board of appeals by industry associations that are affiliated with nationally recognized organizations and include language nominating an individual for any membership within a given category. Industry associations may still request a preference for primary or secondary membership in its nomination letter. City council shall appoint board members accommodating this preference with an overall priority given existing board vacancies.

The Planning and Community Development Council (PCDC) Committee will consider the following BRFCAAB Board members for reappointment for the remainder of unexpired terms of office to expire May 31, 2023:

Name	Sub-category	Category (Nomination)	District	Gender	Industry Association
Jeffrey Beyer	Primary	HVAC Contractor-Open Shop	Nonresident	Male	Texas Air Conditioning Contractors Association
Scott E. Burger	Alternate	HVAC Contractor-Open Shop	Nonresident	Male	Texas Air Conditioning Contractors Association
John Martin	Alternate	Master Electrician – Union	District 9	Male	National Electrical Contractors Association
Max Hosford	Alternate	Commercial Building	Nonresident	Male	Building Owners and Managers Association
George Saliba	Alternate	Master Plumber – Open Shop	District 8	Male	Plumbing, Heating, Colling Contractors Association
Gary Kuentz	Primary	Master Electrician – Open Shop	Nonresident	Male	Independent Electrical Contractors
William Burrus	Primary	Fire Protection Engineer	District 7	Male	Texas Fire Protection Association
Karen Carpenter	Alternate	Fire Protection Engineer	Nonresident	Female	Texas Fire Protection Association

The Planning and Community Development Council (PCDC) Committee will consider the following BRFCAAB Applicants for appointments for the remainder of unexpired terms of office to expire May 31, 2023:

<b>Name</b>	<b>Sub-category</b>	<b>Category (Nomination)</b>	<b>District</b>	<b>Gender</b>	<b>Industry Association</b>
Greg McFarland	Primary	Mechanical / Plumbing Engineer	District 10	Male	American Society of Heating, Refrigerating and Air-Conditioning Engineers
Adrian Contreras	Primary	Commercial Building Owner/Rep	District 7	Male	Building Owners and Managers Association
Edward Del Toro	Alternate	Master Electrician – Open Shop	District 10	Male	Independent Electrical Contractors
Lon Culbertson	Alternate	Electrical Engineer	District 7	Male	Professional Engineers in Private Practice
Marc Ross	Alternate	Residential Multi-Family Bldg. Owner/Mgr/Rep	District 8	Male	San Antonio Apartment Association
Pete Sitterle, Jr.	Alternate	Master Sign Electrician	Nonresident	Male	San Antonio Sign Association

An Ordinance waiving the City Code Residency Requirements will be requested for specified appointees, as follows:

Jeffrey Beyer, Scott E. Burger, Max Hosford, Gary Kuentz, Karen Carpenter, and Pete Sitterle Jr.

#### **BACKGROUND INFORMATION:**

The Planning and Community Development Council Committee will convene on December 13, 2021 to consider the above-stated applicants for appointment to the Building-Related and Fire Codes Appeals and Advisory Board and forward its recommendations to the full City Council for approval at the next available A Session.

#### **ISSUE:**

Board appointments require full City Council approval.

#### **FISCAL IMPACT:**

There is no fiscal impact.

#### **RECOMMENDATION:**

Office of the City Clerk recommends the Board Appointments to proceed to City Council Consideration upon approval by the Committee.

**Building-Related and Fire Codes Appeals and Advisory Board**  
**Member Appointments**

**I. Background**

- The Development Services Department (DSD) is working with the Building-Related and Fire Code Appeals and Advisory Board (BRFCAAB) members and trade organizations to have members reappointed, vacancies filled, and replace members that would like to step down.

**II. BRFCAAB Information**

- The board of appeals consists of seventeen (17) members and seventeen (17) alternates who are qualified by experience and training to act on matters pertaining to building-related and fire codes, and may not be employees of the city. New applicant and non-holdover existing member nominations to the board shall be made in writing to the secretary of the board of appeals by industry associations that are affiliated with nationally recognized organizations and include language nominating an individual for any membership within a given category. Industry associations may still request a preference for primary or secondary membership in its nomination letter. City council shall appoint board members accommodating this preference with an overall priority given existing board vacancies.
- When working with trade organizations to nominate new members to the board, DSD provides the following guidance:  
*“When considering a candidate for the position, please note that City Council has asked that new appointees help reflect the diversity that is found in the City of San Antonio whenever possible.”*
- Upon city council appointment, the board is (1) authorized to administratively switch primary and alternate membership designations within the same category; and also (2) to fill vacant primary member positions with alternate members within the same category. Exercise of board authority shall only be done where necessary for efficient administration of board function, with the approval of the individual impacted member, and with a majority vote of the board in favor of the action.
- The BRFCAAB hears and decides appeals of orders, decisions or determinations made by the *Building Official* or the *Fire Marshal* relative to the application and interpretations of chapter 10, chapter 11 and specific articles in chapter 28 of the City Code, and in order to provide advice to the building official or fire chief on code-related matters.
- Members will assist with the upcoming 2021 Development Code Adoption. The adoption process will begin once all new members are sworn in.

**III. BRFCAAB Position Status**

- Proposing approval of the following:
  - Appoint 6 New Members
  - Reappoint 8 Members
- If approved, the remaining seats will have:
  - 12 Hold Over Positions
  - 8 Vacancies

**IV. Next Steps**

- Present to PCDC, December 13, 2021
- City Council approval, TBD

BRFCAAB Members and Positions			
Position	Primary (Council District)	Alternate (Council District)	Nominating Organization
Structural Engineer	Louis Faraklas, Jr. P.E. (1)	Vacant	SEAoT
HVAC Contractor - Open Shop	Jeff Beyer (NR)	Scott E. Burger (NR)	TACCA
Master Electrician - Union	Ron Caccamese (NR)	John Martin (9)	NECA
Mechanical / Plumbing Engineer	Greg McFarland, P.E. (10)	Vacant	ASHRAE
Commercial Building Owner/Rep	Adrian Contreras (7)	Max Hosford (NR)	BOMA
Master Plumber - Open Shop	William Ramzel (NR)	George L. Saliba (8)	PHCC
Master Electrician - Open Shop	Gary Kuentz (NR)	Edward Del Toro (10)	IEC
Architect	Robert G. Hanley, AIA (10)	Vacant	AIA
Commercial Building Contractor	Vacant	Vacant	ABC-AGC
Master Plumber - Union	Robert Jones (8)	Vacant	MCA-SMACNA
Electrical Engineer	Mark F. Bemis, P.E. (8)	Lon Culbertson, P.E. (7)	PEPP
Residential Multi-Family Bldg. Owner/Mgr/Rep	Michael J. Rust (NR)	Marc Ross (8)	SAAA
Master Sign Electrician	Lydell M. Toye (NR)	Pete Sitterle (NR)	SASA
Registered Building Contractor	Bryan E. Smith (9)	Joe Leos (NR)	GSABA
Fire Protection Engineer	William Burrus, P.E. (7)	Karen Carpenter, P.E. (NR)	TFPA
Registered Building Contractor	Jack G. Uptmore (9)	Frank J. Sitterle, Jr. (NR)	GSABA
HVAC Contractor - Union	Vacant	Vacant	MCA-SMACNA
Hold Over	Reappointment	New Member	NR = Nonresident

#### **Nominating Organization**

- SEAoT: Structural Engineers Association of Texas
- TACCA: Texas Air Conditioning Contractors Association
- NECA: National Electrical Contractors Association
- ASHRAE: American Society of Heating, Refrigerating and Air-Conditioning Engineers
- BOMA: Building Owners and Managers Association
- PHCC: Plumbing, Heating, Cooling Contractors Association
- IEC: Independent Electrical Contractors
- AIA: American Institute of Architects
- ABC-AGC: Associated Builders and Contractor & Associated General Contractors
- MCA-SMACNA: Mechanical & Sheet Metal Contractors Association of San Antonio
- PEPP: Professional Engineers in Private Practice
- SAAA: San Antonio Apartment Association
- SASA: San Antonio Sign Association
- GSABA: Greater San Antonio Builders Association
- TFPA: Texas Fire Protection Association

### Building-Related and Fire Codes Appeals and Advisory Board

Term: 2 Years

Term Limit:

Liaison: Jeremy L. McDonald (210) 207-0265

Name	Representing	Date Appointed	Date Reappointed	Date 2nd Reappointed	Date Expires
<b>Karen C. Carpenter</b> Fire Protection Engineer, Alternate	At Large	Apr 4, 2019			May 31, 2019
<b>Jennifer Alley</b> Plumbing or Mechanical Engineer, Alternate	At Large	Apr 4, 2019			May 31, 2019
<b>Mark F. Bemis</b> Electrical Engineer	At Large	Mar 29, 2012	Mar 20, 2014	May 11, 2017	May 31, 2019
<b>Jeff S. Beyer</b> Air Conditioning/Refrig. Cont. (Open Shop)	At Large	Mar 29, 2012	Nov 21, 2013	Apr 4, 2019	May 31, 2019
<b>Scott E. Burger</b> Air Conditioning/Refrig. Cont. (Open Shop), Alt.	At Large	Apr 4, 2019			May 31, 2019
<b>William J. Burrus P.E.</b> Fire Protection Engineer	At Large	May 11, 2017			May 31, 2019
<b>David Bushea (Resigned)</b> Air Conditioning/Refrig. Cont. (Union)	At Large	Nov 21, 2013			May 31, 2015
<b>James R. Caccamese</b> Master Electrician (Union)	At Large	Mar 1, 2012	Nov 21, 2013	May 11, 2017	May 31, 2019
<b>Moises A. Cruz</b> Structural Engineer	At Large	Nov 21, 2013			May 31, 2015
<b>Louis Faraklas</b> Structural Engineer, Alternate	At Large	Mar 29, 2012			May 31, 2013
<b>Christopher C. Garcia</b> Plumbing or Mechanical Engineer	At Large	Mar 1, 2012	Nov 21, 2013	May 11, 2017	May 31, 2019
<b>Gary A. Haby (Resigned)</b> Air Conditioning/Refrig. Cont. (Union), Alt.	At Large	Mar 29, 2012			May 31, 2013
<b>Robert G. Hanley</b> Architect	At Large	Nov 21, 2013	May 11, 2017	May 11, 2017	May 31, 2019
<b>Andrew L. Holland (resigned)</b> Res. Multi-Family Building Owner/Manager/Rep, Alt.	At Large	Mar 29, 2012	Mar 20, 2014		May 31, 2015
<b>Max Hosford</b> Commercial Building Owner/Manager/Rep, Alternate	At Large	May 10, 2018			May 31, 2019
<b>Victor F. Huerta</b> Commercial Building Contractor	At Large	Mar 29, 2012	Mar 20, 2014	May 11, 2017	May 31, 2019
<b>Robert B. Jones</b> Master Plumber (Union)	At Large	Apr 4, 2019			May 31, 2019
<b>Gary W. Kuentz</b> Master Electrician (Open Shop), Alternate	At Large	Jan 1, 2020			May 31, 2021
<b>Betty Lagred</b> Commercial Building Owner/Manager/Rep, Primary	At Large	May 10, 2018			May 31, 2019

**City of San Antonio Boards and Commissions**

12/7/2021 4:19:10PM

<b>Joe R. Leos</b> Registered Building Contractor, Alternate	At Large	Mar 20, 2014 May 11, 2017	May 31, 2019
<b>Roy A. LOWEY-BALL (Resigned)</b> Architect, Alternate	At Large	Mar 20, 2014	May 31, 2015
<b>John Martin</b> Master Electrician (Union), Alternate	At Large	May 11, 2017	May 31, 2019
<b>William K. Monier (resigned)</b> Master Plumber (Union), Alternate	At Large	Mar 29, 2012	May 31, 2013
<b>William S. Ramzel</b> Master Plumber (Open Shop)	At Large	Mar 20, 2014 May 11, 2017	May 31, 2019
<b>Michael L. Reise P.E.</b> Electrical Engineer, Alternate	At Large	May 11, 2017	May 31, 2019
<b>Michael J. Rust</b> Res. Multi-Family Building Owner/Manager/Rep	At Large	Mar 1, 2012 Nov 21, 2013 May 11, 2017	May 31, 2019
<b>George L. Saliba</b> Master Plumber (Open Shop)	At Large	Apr 4, 2019	May 31, 2019
<b>Frank J. Sitterle Jr.</b> Registered Building Contractor, Alternate	At Large	Mar 29, 2012 Mar 20, 2014	May 31, 2015
<b>Bryan E. Smith</b> Registered Building Contractor	At Large	Mar 1, 2012 Nov 21, 2013 May 11, 2017	May 31, 2019
<b>Lydell M. Toye</b> Master Sign Electrician	At Large	Mar 29, 2012 Mar 20, 2014 May 11, 2017	May 31, 2019
<b>Jack G. Uptmore</b> Registered Building Contractor	At Large	Mar 1, 2012 Nov 21, 2013 May 11, 2017	May 31, 2019
<b>Vacancy</b> Master Sign Electrician	At Large		May 31, 2015
<b>Vacancy</b> Commercial Building Contractor, Alternate	At Large		May 31, 2019
<b>Raul Vasquez</b> Master Electrician (Open Shop)	At Large	May 11, 2017	May 31, 2019



<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Air Conditioning/Refrig. Cont. (Open Shop)</b>	<b>Application No: No: 20211108153613_12075</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr
Last Name	Beyer
First Name	Jeffrey
Middle Name	Scott
Suffix	
Preferred Name	Jeff Beyer
Title	
Are you a City of San Antonio resident?	No
Address Type?	Residence
Address	
City	New Braunfels
State	TX
Zip	78132
Phone Type?	Business
Phone number	
Type?	Cell
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	Selma
State 2	TX
Zip 2	78154
eMail	
Employer	
Job Title	President
Occupation	HVAC Contractor
Board/Commission/Committee Name	Building-Related and Fire Codes Appeals and Advisory Board~At Large~Air Conditioning/Refrig. Cont (Open Shop)~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be	

representative of our diverse community Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes	
Race/Ethnicity (Please select all that apply):	White/Non-Hispanic
Gender:	Male
Age:	55 to 64
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc.)?	
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	No
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history.	High School Education
Describe your Professional History & Certification designations (Current and historical).	Been in the HVAC since 1988 Hold a lic with the state of Texas 9950C
Describe your Volunteer Experience & Community Service	Church Christian schools Missions in Mexico Many other organizations that are Christian based
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	I have been on the board before
APPLICATION SIGN-OFF	

As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Air Conditioning/Refrig. Cont. (Open Shop)~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	Jeffrey Beyer
Date of submission.	11/8/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information.	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	



November 23, 2021

Mr. Jeremy L. McDonald  
City of San Antonio  
Development Services Department

Dear Mr. McDonald,

Please accept this letter of recommendation of Mr. Jeffery Beyer, Beyer Mechanical as Primary and Mr. Scott Burger, Climate Control as Alternate to the Building-Related and Fire Codes Appeals and Advisory Board for the HVAC Contractor Open Shop positions. I'm confident that Mr. Beyer and Mr. Burger's knowledge of the HVAC industry will provide a significant contribution to the Advisory Board.

Please let me know if I can be of further assistance.

Regards,

Dawn Thompson  
Executive Director

<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Air Conditioning/Refrig. Cont. (Open Shop), Alt.</b>	<b>Application No: No: 20210624114831_11282</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr.
Last Name	Burger
First Name	Scott
Middle Name	Edward
Suffix	
Preferred Name	Scott
Title	
Are you a City of San Antonio resident?	No
Address Type?	Residence
Address	
City	Spring Branch
State	TX
Zip	78070
Phone Type?	Cell
Phone number	
Phone 2 Type?	Business
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	San Antonio
State 2	TX
Zip 2	78217
eMail	
Employer	
Job Title	President
Occupation	Owner/Master lic A/C
Board/Commission/Committee Name	Building-Related and Fire Codes Appeals and Advisory Board~At Large~Air Conditioning/Refrig. Cont (Open Shop), Alt.~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes	

Race/Ethnicity (Please select all that apply)	White/Non Hispanic
Gender:	Male
Age:	55 to 64
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc.)?	
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	No
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members or any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history.	High School
Describe your Professional History & Certification designations (Current and historical).	HVAC Master -Owner of Climate Control A/C for 33 years
Describe your Volunteer Experience & Community Service	Serve On the BFCAB
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	To Bring my knowledge of experience in the HVAC Industry to support the City of San Antonio
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's	Acknowledged

opinion in accordance with the Public Information Act I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release	
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Air Conditioning/Refrig. Cont. (Open Shop), Alt.~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH I have read and understand the guidelines set out in this application The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment	Acknowledged
Enter Your Name	Scott Burger
Date of submission.	6/24/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number	No
I want the public to have access to my Emergency Contact Information.	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	



November 23, 2021

Mr. Jeremy L. McDonald  
City of San Antonio  
Development Services Department

Dear Mr. McDonald,

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Please let me know if I can be of further assistance.

Regards,

Dawn Thompson  
Executive Director



<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Fire Protection Engineer</b>	<b>Application No: No: 20210831203220_11697</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr.
Last Name	Burrus
First Name	William
Middle Name	Joseph
Suffix	
Preferred Name	
Title	
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	25
In which City Council District do you reside?	07
How many years have you lived in the City Council District where you reside?	23
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	78254
Phone Type?	Cell
Phone number	
Phone 2 Type?	Home
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	San Antonio
State 2	TX
Zip 2	78216
eMail	
Employer	
Job Title	Sr. Fire Protection Engineer
Occupation	Engineer
Board/Commission/Committee Name	Building-Related and Fire Codes Appeals and Advisory Board~At Large~Fire Protection Engineer~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following demographic information is	

voluntary, and will only be used for statistical and reporting purposes	
Race/Ethnicity (Please select all that apply):	Prefer not to Answer
Gender:	Male
Age:	45 to 54
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc )?	
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	Yes
Please list office, board or commission, your position in that entity and term of service.	Building Related and Fire Codes Appeals and Advisory Board, I am not sure of longevity, I have been a board member for many years.
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	Yes
Please list the office, board, or commission and status of your application to that position.	Building-Related and Fire Codes Appeals and Advisory Board - Current member. Have been a member for many years. Requesting re-appointment.
Have you ever been hired for a position with the City of San Antonio?	Yes
List the department(s) and date(s):	Development Service Department, Fire Protection Engineer, 1996 to 2006
Reason for leaving City employment:	Move to Private Sector
Describe your Educational history.	B.S. Engineering, University of Maryland, 1992, M.A. Public

	Administration, UTSA, 2005
Describe your Professional History & Certification designations (Current and historical).	Fire Protection Engineer 1992 to present, Licensed Professional Engineer in Texas and California.
Describe your Volunteer Experience & Community Service	Methodist Church, Boy Scouts of America
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	I have a background in Building and Fire Codes, Worked with the City and understand the processes / procedures, want to volunteer to help better protect the City of San Antonio.
APPLICATION SIGN OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release	Acknowledged
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Fire Protection Engineer~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH I have read and understand the guidelines set out in this application The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	William Joseph Burrus
Date of submission	8/31/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	



# Texas Fire Protection Association

8207 Asmara Drive ♦ Austin, TX 78750 ♦ (512) 795-2900 ♦ [www.TXFPA.org](http://www.TXFPA.org)

November 29, 2021

Jeremy L. McDonald, P.E.  
Senior Engineer  
Development Services Department  
San Antonio, Texas

RE: William Burrus, P.E. as Primary and Karen Carpenter, P.E. as Alternate

Mr. McDonald,

Texas Fire Protection Association recommends William Burrus, P. E. as the Primary Fire Protection Engineer and Karen Carpenter, P.E. as the Alternate Fire Protection Engineer to serve on the COSA Building Related and Fire Codes Appeals and Advisory Board.

Sincerely,

**Natasha  
Albracht**

Natasha Albracht  
Vice President —Texas Fire Protection Association

<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Fire Protection Engineer, Alternate</b>	<b>Application No: No: 20210706100430_11342</b>
ELIGIBILITY	
PROFILE	
Prefix	Ms.
Last Name	Carpenter
First Name	Karen
Middle Name	Colleen
Suffix	
Preferred Name	
Title	
Are you a City of San Antonio resident?	No
Address Type?	Residence
Address	
City	Helotes
State	TX
Zip	78023
Phone Type?	Cell
Phone number	
Phone 2 Type?	Business
Phone 2 number	
Address 2 Type?	Business
Address 2	9503 West Commerce St Building 143
City 2	San Antonio
State 2	TX
Zip 2	78228
eMail	
Employer	
Job Title	Assistant Director
Occupation	Engineer
Board/Commission/Committee Name	Building Related and Fire Codes Appeals and Advisory Board~At Large~Fire Protection Engineer, Alternate~01
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes.	
Race/Ethnicity (Please select all that apply):	Prefer not to Answer

Gender	Female
Age:	35 to 44
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc.)?	
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history	B S Fire Protection Engineering-University of Maryland M S Management of Technology UTSA
Describe your Professional History & Certification designations (Current and historical).	P.E. in FL and TX Engineer in the Fire Technology Department at SwRI 2003-2007 and 2011-present
Describe your Volunteer Experience & Community Service	Volunteer with SA Livestock and Rodeo
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	Continue my roll from previous appointment.
APPLICATION SIGN OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney	Acknowledged

General's opinion in accordance with the Public Information Act I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release	
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	Karen C Carpenter
Date of submission.	7/6/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information.	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	



## Texas Fire Protection Association

8207 Asmara Drive ♦ Austin, TX 78750 ♦ (512) 795-2900 ♦ [www.TXFPA.org](http://www.TXFPA.org)

November 29, 2021

Jeremy L. McDonald, P.E.  
Senior Engineer  
Development Services Department  
San Antonio, Texas

RE: William Burrus, P.E. as Primary and Karen Carpenter, P.E. as Alternate

Mr. McDonald,

Texas Fire Protection Association recommends William Burrus, P. E. as the Primary Fire Protection Engineer and Karen Carpenter, P.E. as the Alternate Fire Protection Engineer to serve on the COSA Building Related and Fire Codes Appeals and Advisory Board.

Sincerely,

**Natasha  
Albracht**

Natasha Albracht  
Vice President —Texas Fire Protection Association



<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Commercial Building Owner/Manager/Rep, Primary</b>	<b>Application No: No: 20211014120858_11949</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr.
Last Name	Contreras
First Name	Adrian
Middle Name	Sevilla
Suffix	
Preferred Name	Adrian S. Contreras
Title	Property Manager
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	20
In which City Council District do you reside?	07
How many years have you lived in the City Council District where you reside?	06
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	78226
Phone Type?	Cell
Phone number	
Phone 2 Type?	Cell
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	SAN ANTONIO
State 2	TX
Zip 2	78201 2625
eMail	
Employer	
Job Title	Property Manager
Occupation	Commercial Real Estate Management
Board/Commission/Committee Name	Building-Related and Fire Codes Appeals and Advisory Board~At Large~Commercial Building Owner/Manager/Rep, Primary~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse	

community Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes	
Race/Ethnicity (Please select all that apply):	Hispanic/Latino/a
Gender:	Male
Age:	35 to 44
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc.)?	Yes
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non profit entities, agencies, or other entities?	Yes
Give the title and dates of any position which you have held in such organization:	BOMA San Antonio 2020 Secretary/Treasurer 2021 Vice President
Do you receive any compensation for service on this entity(ies)?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history.	• Texas Real Estate Licensee • Associates Degree in Real Estate Management w/emphasis in Design Engineering (pending one course) Seeking a Bachelors in Real

	Estate/Urban Development • High School Diploma, Cum Lade Recognition Samuel Clemens High School (June 2002)
Describe your Professional History & Certification designations (Current and historical).	I am a professional Manager with 15 years of experience managing commercial and residential properties. I have excellent problem solving and crisis management skills as well as the ability to develop strong relationships with landlords, tenants, residents and customers.
Describe your Volunteer Experience & Community Service	• Building Owners and Managers Association January 2010 to Present Elected Board of Director Secretary/Treasurer 2020 2021 Vice President Manager of the Year Award Recipient 2019 Board of Director Programs Board Liaison 2017-2019 • Monticello Heights Neighborhood Association March 2015 to Present Association Member • The Childrens Hospital of San Antonio March 2012 Present • Volunteer Pediatric Charities and Fundraising • Monticello Park Neighborhood Association December 2012 to March 2015 Treasurer Board Member • Avenida Guadalupe Association April 2008 to May 2011 FIESTA Committee Chairperson • Association of Commercial Realty Administrator January 2004 to December 2009 2008 President and 4 years as an active Board of Director
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	It would be an honor to represent BOMA San Antonio on the BRFCAD Commercial Building Owner/Rep Primary Position to engage within the community. With my knowledge of real estate and code requirements I feel I would be a great asset to the board. Being a resident of San Antonio for over 20 years give me pride in being involved in the City and its local organizations.
APPLICATION SIGN OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release	Acknowledged

I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Commercial Building Owner/Manager/Rep, Primary~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH: I have read and understand the guidelines set out in this application The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	ADRIAN S CONTRERAS
Date of submission	10/14/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	Yes
I want the public to have access to my Home Telephone Number.	Yes
I want the public to have access to my Social Security Number	No
I want the public to have access to my Emergency Contact Information.	Yes
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	

## PROFILE

**I am a professional Manager with 15+ years of experience managing commercial and residential properties. I have excellent problem solving and crisis management skills as well as the ability to develop strong relationships with landlords, tenants, residents & customers.**

- Ability to direct complex projects from concept to fully operational status.
- Goal-oriented individual with strong leadership capabilities.
- Organized, highly motivated, and detail-directed problem solver.
- Proven ability to work in unison with staff, volunteers, and board of directors.
- Bilingual: Fluent in Spanish (strong reading & writing skills).

## EMPLOYMENT

### **Property Manager**

May 2018 to Present

- Manage the day to day operations of a portfolio consisting of approximately 3 million square feet along with the 1,900 acres of CAM zones with include main campus, East Kelly/Rail port, and South Kelly.
- Generate reforecasts and reconciliation of CAM expenses for all tenants.
- Participate on Contract Service panels/interview as per the Procurement Policies.
- Work directly with Finance to ensure AR/AP is processed accordingly.
- Manage the Board of Directors approved operating budgets for the current fiscal year.
- Oversee construction management and design building projects as per tenant programs and requirements.
- Ensure maximum customer satisfaction at all times.

### **Property Manager**

May 2013 to May 2018

- Work independently and provide monthly updates to the Senior Vice President and Director of Property Management assisting with the management of three office buildings (primarily GSA space) and seven retail centers totaling approximately 600,000 square feet.
- Oversee two properties for an international owner from Mexico City and corresponded directly with their accountants to ensure that their investment was profitable/stable and all financial obligations were met.
- Point of contact for General Services Administration and their tenancy requirements along with reconciling accounts to ensure that all payments are accurately applied per tenant requirements.
- Directly managed a \$150k mold remediation project in GSA space to include Drug Enforcement Agency, United States Customs, Air Force and Department of Labor to include non-agency space.

**Leasing Specialist**

November 2013 to April 2013

*The Vistana – Lofty Living Downtown*

- Completed leasing packages for all rentals and focused on helping maintain the occupancy rate.
- Assisted in development of marketing plans, internet, and printed advertisements.
- Performed administrative duties such as rent collections, communicating with tenants via written correspondence as well as facilitating lease closings.
- Inspected models and available “market ready” units to communicate related service needs to Property Manager.
- Toured prospects through the community and model units while applying product knowledge to meet their needs by demonstrating the features and the customizable benefits of the property.
- Monitored advertising effectiveness while gathering information about market competition and new developments in the surrounding area.

**Assistant Property Manager**

March 2011 to October 2013

*Pearl Brewery, LLC & Rio Perla Properties LP*

- Provided day to day operation management of the buildings, while emphasizing positive response to concerns of tenants and increasing the value of the building.
- Increased annual revenue by approximately \$60k through renewing and updating expired lease agreements.
- Increased revenue collections by 25% by implementing Aged Receivables review meetings.
- Compiled annual operating expense pass through data and prepared year end account reconciliations.
- Implemented and managed web based Impak work order system that significantly improved the completion and response time to tenants.
- Created process, using Impak to ensure preventative maintenance system. Proactively managed the maintenance of equipment to ensure maximum life span.
- Developed parking management plan for each event to accommodate event, commercial, and residential tenants.

**Assistant Property Manager**

May 2009 to December 2009

*NAI REOC San Antonio, Inc.*

- Worked directly for the Senior Vice President and Director of Property Management assisting with the management of six mid-rise office buildings, and four retail centers totaling approximately 400,000 square feet.
- Oversaw a property with an international owner from Mexico and corresponded directly with their accountants to ensure that their investment was profitable/stable and all financial obligations were met.
- Point of contact for General Services Administration and their tenancy requirements along with reconciling accounts to ensure that all payments were accurately applied per tenant requirements.

**Assistant Real Estate Manager**

May 2004 to July 2008

*C.B. Richard Ellis, Inc.*

- Worked closely with Senior Property Manager in managing two high rise buildings, and two mid-rise office buildings totaling approximately 500,000 square feet.
- Worked closely with Asset Management in providing budget preparation, capital reforecast, business planning, lease administration, and monthly financial reports.

**Realtor®**

September 2003 to June 2010

*Zarate Realty Group, LLC.*

- Assisted clients with the sales and purchase of new homes, pre-owned homes, and land.
- Interpreted, negotiated, and executed residential contracts and related amendments. Coordinated with lenders, surveyors, inspectors, and sales counselors to ensure and expedite closing.
- Created and interpreted comparative market analysis as well as calculated taxes, loan, and interest payments, etc.

**Personal Banker**

April 2010 to March 2011 and June 2002 to May 2004

*Wells Fargo Bank, N.A.*

- Responsible for recruiting, managing, coaching, and motivating a staff of five loan officers to meet sales production goals.
- Assured compliance with Federal Deposit Insurance Corporation standards, regulations, and policies.
- Directed the work of bank operation and lending staff, including setting and monitoring of goals, implementing policies and procedures, and managing price protection.
- Reviewed general ledger and profit/loss statement in order to meet targeted goals.
- Conducted annual financial institution audits to ensure that all operational guidelines are within FDIC requirements.

**COMMUNITY INVOLVEMENT**

- **Building Owners & Managers Association** January 2010 to Present  
*Elected Board of Director Secretary/Treasurer 2020*  
*Board of Director –Programs Board Liaison*
- **Monticello Heights Neighborhood Association** March 2015 to Present  
*Association Member*
- **The Children’s Hospital of San Antonio** March 2012 - Present  
*Volunteer – Pediatric Charities and Fundraising*
- **Monticello Park Neighborhood Association** December 2012 to March 2015  
*Treasurer - Board Member*
- **Avenida Guadalupe Association** April 2008 to May 2011  
*FIESTA Committee Chairperson*
- **Association of Commercial Realty Administrator** January 2004 to December 2009  
*2008 President and 4 years as an active Board of Director*

**EDUCATION**

- **Texas Real Estate Licensee**
- **Associates Degree in Real Estate Management w/emphasis in Design Engineering** (pending one course) *Seeking a Bachelors in Real Estate/Urban Development*
- **High School Diploma, Cum Lade Recognition** Samuel Clemens High School (June 2002)

**REFERENCES**

- **Graciously provided upon request**



TO: City of San Antonio  
FROM: San Antonio Building Owners and Managers Association  
DATE: August 6, 2021

BOMA San Antonio is pleased to submit two of our members to represent commercial building owners on the City of San Antonio's Building and Fire Code Board. They will provide valuable input in your review of building codes as well as other matters that come before the Board, and will make exemplary members of the advisory panel. Thank you for your consideration.

**Primary: Adrian Contreras, Property Manager, Port San Antonio**

**Alternate: Max Hosford, Senior Property Manager, Transwestern**

Lynn Forester-Harwell, Executive Director

PO BOX 171115 San Antonio, TX 78217 (210)822-4499 Tax# 74-6060743



<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Electrical Engineer, Alternate</b>	<b>Application No: No: 20210914153000_11794</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr.
Last Name	Culbertson
First Name	Lon
Middle Name	M
Suffix	
Preferred Name	Lon
Title	
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	13
In which City Council District do you reside?	07
How many years have you lived in the City Council District where you reside?	11
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	78240
Phone Type?	Business
Phone number	
Phone 2 Type?	
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	San Antonio
State 2	TX
Zip 2	78208
eMail	
Employer	
Job Title	Electrical Engineer / Project Manager
Occupation	Electrical Engineer
Board/Commission/Committee Name	Building-Related and Fire Codes Appeals and Advisory Board~At Large~Electrical Engineer, Alternate~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be	

representative of our diverse community Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes	
Race/Ethnicity (Please select all that apply):	White/Non-Hispanic
Gender:	Male
Age:	55 to 64
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc.)?	
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	Yes
List name of employer, family member and describe contract	On Call work with the City.
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	Yes
Give the title and dates of any position which you have held in such organization	I serve on the board of Southwind Fields, a non profit serving young adults with disabilities ( <a href="https://www.southwindfieldss.com">https //www southwindfieldss com</a> ), having been elected in September 2021
Do you receive any compensation for service on this entity(ies)?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history	Bachelor of Science degree in Electrical Engineering from Iowa State University
Describe your Professional History & Certification designations (Current and historical).	Licensed professional engineer in the State of Texas, and in the State of North Carolina.
Describe your Volunteer Experience & Community Service	I serve with Southwind Fields,

	serving young adults with disabilities. The organization provides leadership, coaching and many opportunities so these young adults can live a life they love ( <a href="https://www.southwindfields.com">https://www.southwindfields.com</a> ).
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	I have experience in facility electrical engineering design and construction, and am very interested in safety and the building codes that effect and relate to the electrical installations.
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board-At Large-Electrical Engineer, Alternate-04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	Lon Culbertson
Date of submission	9/14/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	



## **Professional Engineers in Private Practice**

Bexar Chapter

A Practice Division of TSPE/NSPE

PO Box 781268 San Antonio, TX 78278-1268 210.862.8300

[bexarpepp@sbcglobal.net](mailto:bexarpepp@sbcglobal.net)

<https://pepp.wildapricot.org/>

October 20, 2021

Mr. Jeremy L. McDonald, P.E.  
City of San Antonio  
Development Services Department  
1901 S. Alamo St.  
San Antonio, TX

Re: Building-Related and Fire Codes Appeals and Advisory Board Appointments

Dear Jeremy:

Professional Engineers in Private Practice (PEPP) Bexar Chapter recommends the appointment of Mark Bemis, P.E. as the representative, and Lon Culbertson, P.E. as the alternate to the Building-Related and Fire Codes Appeals and Advisory Board in the Electrical Engineer category.

Thank you for the opportunity to support the City of San Antonio.

Sincerely,

Diane H. Hoskins, CIC, CRM, Hon. AIA San Antonio  
Executive Director

<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Master Electrician (Open Shop), Alternate</b>	<b>Application No: No: 20211129145715_12155</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr.
Last Name	Del Toro
First Name	Eduardo
Middle Name	
Suffix	
Preferred Name	
Title	
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	49
In which City Council District do you reside?	10
How many years have you lived in the City Council District where you reside?	15
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	78233
Phone Type?	Cell
Phone number	
Phone 2 Type?	Business
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	San Antonio
State 2	TX
Zip 2	78238
eMail	
Employer	
Job Title	Director of Education
Occupation	Director/Teacher
Board/Commission/Committee Name	Building-Related and Fire Codes Appeals and Advisory Board~At Large~Master Electrician

	(Open Shop), Alternate~04
<b>DEMOGRAPHIC INFORMATION</b>	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes.	
Race/Ethnicity (Please select all that apply):	Hispanic/Latino/a
Gender	Male
Age:	45 to 54
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc )?	
<b>QUESTIONS</b>	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history.	I have a high school diploma along with an Associates degree in applied science from ITT Technical School. I also hold a teaching certificate to teach a career and technical class.
Describe your Professional History & Certification designations (Current and	I hold a TEA teaching

historical).	certification and have taught the electrical program for 16 years. I have an OSHA 10 certification, state license, and been in the electrical industry for over 20 years.
Describe your Volunteer Experience & Community Service	I was a youth group director for my church for 8 years. I volunteered at the habitat for humanity for the past 10 years and was involved in a youth leadership organization (SkillsUSA) for 15 years.
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	I want to become more involved in the community and help make good decisions concerning the citizens and the industry. I also want to be a voice for the electrical contractors merit shops.
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Master Electrician (Open Shop), Alternate~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further	Acknowledged

understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	Eduardo Del Toro
Date of submission.	11/29/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page	



# EDUARDO DEL TORO

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## OBJECTIVE

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To help maintain an education facility that will educate students in the electrical industry by giving them an opportunity to increase their knowledge and skill. Also helping the contractors improve the industry by delivering well trained and educated electricians.

## SKILLS & ABILITIES

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My electrical skills and abilities consist of the following: knowledge of the National Electrical Code, problem solving, safety compliance, interpreting plans or construction drawings.

My teaching skills and abilities consist of challenging students to use their mind and hands to accomplish a specific task while keeping them engaged. I safely managing students while power equipment is being used in a lab environment. I am proficient in Microsoft Word, PowerPoint, Excel, and Google Classroom.

## EXPERIENCE

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- 8/2006 - Present** Electrical Instructor,
- Instructor for 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>, and co-op students.
  - Teaching young students electrical theory and basic electrical and motor control circuits.
  - Teaching basic math and Algebra as it applies to the electrical industry
  - How to interpret and apply the National Electrical Code
  - How to safely install different types of electrical raceways and wire electrical equipment and devices in a residential and commercial facility.
- 8/2004 - Present** Electrical Instructor, Independent Electrical Contractors
- Teach Apprentice Electricians basic theory of electricity
  - Basic math and Algebra as it applies to electrical industry
  - Residential and commercial wiring methods
  - How to install different types of raceways
  - 2020 -2021 Instructor of the Year

1/2005 - 7/2006	<p>Foreman Electrician, <i>Southwest</i> Electrical Contractors</p> <ul style="list-style-type: none"> <li>• Interpret and apply the National Electrical Code to the electrical installation</li> <li>• Maintained project safety standards while performing electrical work and collaborated with outside contractors to minimize down time.</li> <li>• Mentored apprentice electricians regarding efficient work practices and safety guidelines and procedures.</li> <li>• Install and or repair electrical equipment according to the electrical blueprint.</li> </ul>
2003-2005	<p>Foreman Electrician, TDI Industries</p> <ul style="list-style-type: none"> <li>• Interpret and apply the National Electrical Code to the electrical installation</li> <li>• Maintained project safety standards while performing electrical work and collaborated with outside contractors to minimize down time.</li> <li>• Mentored apprentice electricians regarding efficient work practices and safety guidelines and procedures.</li> <li>• Install and or repair electrical equipment according to the electrical blueprint.</li> </ul>
2000-2003	<p>Electrician, Profile Electric</p> <ul style="list-style-type: none"> <li>• Interpret and apply the National Electrical Code to the electrical installation</li> <li>• Maintained project safety standards while performing electrical work and collaborated with outside contractors to minimize down time.</li> </ul>
1997-2000	<p>Apprentice, Tim Smoot Electric</p> <ul style="list-style-type: none"> <li>• Helped interpret and apply the National Electrical Code to the electrical installation</li> <li>• Helped maintained project safety standards while performing electrical work and collaborated with outside contractors to minimize down time.</li> <li>• Organized the work truck and jobsite to make the job easier to work on.</li> <li>• Helped maintain power tools</li> </ul>
1996 - 1997	<p>Apprentice, F&amp;W Electric</p> <ul style="list-style-type: none"> <li>• Helped maintained project safety standards while performing electrical work and collaborated with outside contractors to minimize down time.</li> <li>• Organized the work truck and jobsite to make the job easier to work on.</li> <li>• Helped maintain power tools</li> </ul>

## EDUCATION

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- 8/2006 -7/2009 Teacher certification, Texas State University,  
601 University Dr., San Marcos, TX
- 8/1991 – 6/1993 Associates in Applied Science, ITT Technical Institute,  
5007 Northwest Parkway, San Antonio, TX

## LEADERSHIP

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- I am currently the Advisor of Skills USA organization.
- President elect for the Teachers of Electrical Trades in Public Schools organization for four years.
- Help facilitate advisory board meetings at the Construction Technology Academy.
- Able to lead students to the National level for Skills USA



**Independent Electrical Contractors  
San Antonio Chapter  
5511 Ingram Road  
San Antonio, TX 78228  
Phone (210) 431-9861  
FAX (210) 434-2510**

November 18, 2021

City of San Antonio  
Development Services Department  
Building Related and Fire Codes Appeals and Advisory Board

To Whom it may concern:

It is my pleasure to recommend Gary Kuentz, Hill Electric to the Building Related and Fire Codes Appeals and Advisory Board for the Primary position for the Open Shop Electrical Position on the board.

It is also my pleasure to recommend Edward Del Toro, IEC Director of Education/Training, IEC San Antonio Chapter, to the Building Related and Fire Codes Appeals and Advisory Board for the Alternate position for the Open Shop Electrical Position on the board.

Both Mr. Kuentz and Mr. Del Toro will be valuable assets to the Appeals and Advisory Board.

Please contact me if any more information is needed on this matter.

Sincerely,

Julie Tucker  
Executive Director/CEO

<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Commercial Building Owner/Manager/Rep, Alternate</b>	<b>Application No: No: 20211028115533_12022</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr.
Last Name	Hosford
First Name	Max
Middle Name	
Suffix	
Preferred Name	Max
Title	
Are you a City of San Antonio resident?	No
Address Type?	Residence
Address	
City	Fischer
State	TX
Zip	78623
Phone Type?	Business
Phone number	
Phone 2 Type?	Cell
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	Fischer
State 2	TX
Zip 2	78623
eMail	
Employer	
Job Title	Senior Property Manager
Occupation	Real Estate
Board/Commission/Committee Name	Building Related and Fire Codes Appeals and Advisory Board~At Large~Commercial Building Owner/Manager/Rep, Alternate~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following	

demographic information is voluntary, and will only be used for statistical and reporting purposes.	
Race/Ethnicity (Please select all that apply):	White/Non-Hispanic
Gender	Male
Age:	65 to 74
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc )?	
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	No
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non profit entities, agencies, or other entities?	Yes
Give the title and dates of any position which you have held in such organization:	President of CRRC Board in Canyon Lake, Texas. 2015-2021. Director of Friends of Our Lady of Hope. a 501c3 organization. 2012-present Current President of BOMA SA.
Do you receive any compensation for service on this entity(ies)?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history.	BS in Technology from University of Houston. Degreed in 1975

Describe your Professional History & Certification designations (Current and historical).	45 years in real estate operations both domestically and internationally.
Describe your Volunteer Experience & Community Service	Last 6 years as President of CRRC Board in Canyon Lake. We expanded out community services with development of a 1.9M structure. Hope Hospice Companion Volunteer sitting with those that are at the end of their lives. Friends of Our Lady of Hope parish in Moscow, Russia raising funds for the parish.
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	It is important that this Board have a variety of individuals from the real estate community. I would be proud to be on this Board as a representative from BOMA SA whose 200 members contribute a significant amount of revenue into the community through our vendors and property owners, across San Antonio.
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Commercial Building Owner/Manager/Rep, Alternate~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I	Acknowledged

understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	Max Hosford
Date of submission.	10/28/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information.	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	





TO: City of San Antonio  
FROM: San Antonio Building Owners and Managers Association  
DATE: August 6, 2021

BOMA San Antonio is pleased to submit two of our members to represent commercial building owners on the City of San Antonio's Building and Fire Code Board. They will provide valuable input in your review of building codes as well as other matters that come before the Board, and will make exemplary members of the advisory panel. Thank you for your consideration.

**Primary: Adrian Contreras, Property Manager, Port San Antonio**

**Alternate: Max Hosford, Senior Property Manager, Transwestern**

Lynn Forester-Harwell, Executive Director

PO BOX 171115 San Antonio, TX 78217 (210)822-4499 Tax# 74-6060743

<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Master Electrician (Open Shop), Alternate</b>	<b>Application No: No: 20210701110346_11328</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr.
Last Name	Kuentz
First Name	Gary
Middle Name	
Suffix	
Preferred Name	Gary Kuentz
Title	
Are you a City of San Antonio resident?	No
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	78213
Phone Type?	Preferred
Phone number	
Phone 2 Type?	Cell
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	San Antonio
State 2	TX
Zip 2	78217
eMail	
Employer	
Job Title	C.S.R.
Occupation	Electrician
Board/Commission/Committee Name	Building Related and Fire Codes Appeals and Advisory Board~At Large~Master Electrician (Open Shop), Alternate~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes	

Race/Ethnicity (Please select all that apply)	White/Non Hispanic
Gender:	Male
Age:	55 to 64
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc.)?	
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	No
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	Yes
Give the title and dates of any position which you have held in such organization	Vice Chair for the Apprentice and Training Committee at the Independent Electrical Contractors Association
Do you receive any compensation for service on this entity(ies)?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history.	completed grades 1-12
Describe your Professional History & Certification designations (Current and historical).	Apprentice 1979-1983 Journeyman 1983-2009 Master License 2009-current
Describe your Volunteer Experience & Community Service	Volunteer with the IEC
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	

I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release	Acknowledged
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Master Electrician (Open Shop), Alternate~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH I have read and understand the guidelines set out in this application The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment	Acknowledged
Enter Your Name	Gary Kuentz
Date of submission.	7/1/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number	No
I want the public to have access to my Emergency Contact Information.	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	



**Independent Electrical Contractors  
San Antonio Chapter  
5511 Ingram Road  
San Antonio, TX 78228  
Phone (210) 431-9861  
FAX (210) 434-2510**

November 18, 2021

City of San Antonio  
Development Services Department  
Building Related and Fire Codes Appeals and Advisory Board

To Whom it may concern:

It is my pleasure to recommend Gary Kuentz, Hill Electric to the Building Related and Fire Codes Appeals and Advisory Board for the Primary position for the Open Shop Electrical Position on the board.

It is also my pleasure to recommend Edward Del Toro, IEC Director of Education/Training, IEC San Antonio Chapter, to the Building Related and Fire Codes Appeals and Advisory Board for the Alternate position for the Open Shop Electrical Position on the board.

Both Mr. Kuentz and Mr. Del Toro will be valuable assets to the Appeals and Advisory Board.

Please contact me if any more information is needed on this matter.

Sincerely,

Julie Tucker  
Executive Director/CEO

<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Master Electrician (Union), Alternate</b>	<b>Application No: No: 20210705143515_11340</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr
Last Name	Martin
First Name	John
Middle Name	
Suffix	
Preferred Name	
Title	Training Director
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length Years	06
In which City Council District do you reside?	09
How many years have you lived in the City Council District where you reside?	05
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	78258
Phone Type?	Business
Phone number	
Phone 2 Type?	Cell
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	San Antonio
State 2	TX
Zip 2	78212
eMail	
Employer	
Job Title	Training Director
Occupation	Electrician's Apprenticeship
Board/Commission/Committee Name	Building-Related and Fire Codes Appeals and Advisory Board~At Large~Master Electrician (Union), Alternate~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the	

following demographic information is voluntary, and will only be used for statistical and reporting purposes.	
Race/Ethnicity (Please select all that apply):	White/Non-Hispanic
Gender	Male
Age:	35 to 44
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc )?	No
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non profit entities, agencies, or other entities?	Yes
Give the title and dates of any position which you have held in such organization	South Texas Electrical JATC, 2016-Present, Training Director San Antonio ATAT, 2018-Present, President State ATAT , 2017-Present, Sec. - Treasurer TWIC, 2020-Present, Gov. Appointed Member ATAC, 2021-Present, Member NETDA, 2012-Present, Member
Do you receive any compensation for service on this entity(ies)?	Yes
If yes, please describe compensation, for example - \$20 per meeting.	Salary Employee of
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No

Describe your Educational history	High School Graduate Garner Sr High School Community College-some, Wake Technical Community College Electrician Apprenticeship, Raleigh-Durham Electrical JATC
Describe your Professional History & Certification designations (Current and historical)	Dept. of Labor Apprenticeship Graduate-Journeyman Wireman. OSHA 30 Trained, IBEW-NECA Journeyman, Foreman Electrician, Controls System Electrician, Apprenticeship Instructor, OSHA Outreach Trainer, Operation Manager- White Electric, Apprenticeship Director, Electrical Training Alliance Certified Master Instructor, Gov. appointed member- North Carolina Apprenticeship Council, North Carolina Limited/Unlimited Electrical Contractors License, TDLR Master Electrician, VOLT Academy Fellow, ATAT Chapter President, ATAT State Sec.-Tres., Texas Workforce Investment Council- Gov. appointed member, ATAC Member
Describe your Volunteer Experience & Community Service	Serve on multiple boards and committees HOA President- Heights at Los Lomas
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	Re-appointment. To lend experience and industry perspective to the board. Am capable and qualified to serve in the capacity of the seat i am seeking.
APPLICATION SIGN OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Master Electrician (Union), Alternate~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of	Acknowledged



discretionary contracts for a period of one year after leaving city service.	
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	John Martin
Date of submission.	7/5/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members Please note that this does not apply to business addresses, which are subject to public disclosure If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	



August 6, 2021

*South Texas Chapter*  
*National Electrical Contractors Association*

8306 PERRIN BETTEL • SAN ANTONIO, TEXAS 78218  
(210) 226-6331 • Fax (210) 224-8904 • Email: [necasa@necasa.org](mailto:necasa@necasa.org) • [www.necasa.org](http://www.necasa.org)

Mr. McDonald:

Please be advised the South Texas Chapter, NECA, is recommending Ron Caccamese for the Primary Position on the Building Related and Fire Codes Appeals and Advisory Board. Ron's past service and industry knowledge make him an ideal candidate to continue serving.

Additionally, the South Texas Chapter, NECA, is recommending John Martin for the Alternate Position on the Building Related and Fire Codes Appeals and Advisory Board. We feel John's knowledge and experience in the Electrical Contracting Industry make him a strong candidate to serve in this position.

Please let me know if you have any questions or need further information.

Sincerely,

Les Moynahan, Executive Manager

<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Plumbing or Mechanical Engineer</b>	<b>Application No: No: 20211102075810_12042</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr
Last Name	McFarland
First Name	Gregory
Middle Name	D
Suffix	
Preferred Name	Greg
Title	Professional Engineer
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	03
In which City Council District do you reside?	10
How many years have you lived in the City Council District where you reside?	03
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	78209
Phone Type?	Cell
Phone number	
Phone 2 Type?	
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	San Antonio
State 2	TX
Zip 2	
eMail	
Employer	
Job Title	Project Manager
Occupation	Project Manager/Engineer
Board/Commission/Committee Name	Building-Related and Fire Codes Appeals and Advisory Board~At

	Large~Plumbing or Mechanical Engineer~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes.	
Race/Ethnicity (Please select all that apply):	White/Non-Hispanic
Gender	Male
Age:	45 to 54
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc )?	
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history	Masters of Business Administration (MBA) Bachelors of Science in Mechanical Engineering
Describe your Professional History & Certification designations (Current and historical).	Professional Engineer (in TX, CO, CA, NE, MO)
Describe your Volunteer Experience & Community Service	Volunteer with the Alamo Heights School

	Foundation, Down Syndrome Association of South Texas, previous with Boy Scouts in MO.
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	I want to assist with providing a better service to the public for building code enforcement efforts.
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Plumbing or Mechanical Engineer~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	Gregory D McFarland
Date of submission.	11/2/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your	

# **Gregory D. McFarland, P.E., M.B.A**

---

## **Professional Experience**

### **Project Manager & Sr. Mechanical Engineer –**

November 2015 - Current, CACI, NIKA, the OutFit, Inc., San Antonio, TX

- Assisted in the standup of the Operations Branch
- Developed and implemented projects for Agency compliance with new USP Pharmacy standards
- Involved in the creation and operation of AFMSA energy and water treatment programs
- Developed scopes of work, estimated project costs, created project packages for USACE, and coordinated projects with local Base Civil Engineering which ranged from several hundred thousand to multimillion-dollars for medical clinics and hospitals
- Conducted bid walks and interfaced with contractors throughout projects
- Performed functional testing and government acceptance inspections
- Responsible for overall project compliance with codes and DOD requirements
- Trouble shot problems ranging from high space humidity to chilled water control issues and worked with local staff to implement solutions
- Presented at Air Force facility management symposium

### **Senior Project Manager:** February 2015 - August 2015, Larson Binkley, Inc., Kansas City, MO

- Managed the design of several retail clients such as Carhartt, H&R Block and Ann Taylor Loft
- Responsible for overall design compliance with codes and client requirements
- Estimated design costs and maintained project budgets, accounts and profitability
- Surveyed potential store locations and inspected project construction
- Interfaced between design team, code officials, and mall owners

### **Corporate Plant Engineer:** September 2012 - February 2015, WireCo WorldGroup, Kansas City, MO

- Managed the \$750,000 structural refurbishment and improvement of a main manufacturing plant
- Performed energy audits of plant utilities and implemented solutions throughout North America saving approximately \$350,000 per year
- Performed inspections, identified code discrepancies and proposed solutions

### **Capital Project Manager:** September 2009 - September 2012, ATK, Lake City Army Ammunition Plant, Independence, MO

- Managed the decontamination and disposal of approximately 1.3 million pounds of explosively contaminated equipment per DOD, Army, MDNR, ATK, and other regulations
- Managed a \$3 million, 700 HP expansion and upgrade of the plant compressed air system
- Managed numerous other small capital projects to improve the plant's efficiency such as HVAC systems, Server Room HVAC, Johnson Controls expansion, chilled water, and steam upgrades

**Senior Project Manager:** June 2005 - September 2009, Larson Binkley, Inc., Kansas City, MO

- Managed the design of approximately 100 stores per year and approximately 12-16 designers for Limited Brands (Pink!, Victoria's Secret, Bath & Body Works, C.O. Bigelow, Henri Bendel, Limited Stores, and Express Stores) throughout the United States and Limited Brands flagship stores
- Instrumental in the development of new engineering concepts for each brand
- Presented the engineering design standards to contractors, engineers, architects, and Limited Brands personnel at the National Limited Brands Construction Symposium
- Estimated design costs and maintained project budgets, accounts and profitability
- Surveyed potential store locations and inspected project construction
- Interfaced between design team, Limited Brands, code officials, and mall owners

**Mechanical Engineer/Project Manager:** June 2003 - April 2005, Davis Design, Lincoln and North Platte, NE

- Estimated, designed, prepared, and drafted construction documents for multimillion-dollar projects including hospital renovations and expansions, college campus utility plant expansions, utility extensions, college buildings, dormitories, K-12 schools, and other commercial construction
- Managed all phases of project management from schematic design to project closeout
- Responsible for accurate site investigation, verification, project construction and inspection with observation reports

**Project Manager/Office Manager:** April 2002 - May 2003, M.E. Group, Inc., Des Moines, IA

**Mechanical Engineer/Project Manager** - December 1999 - April 2002, M.E. Group, Inc., Lincoln, NE

- Opened expansion office
- Supervised staff and managed office facilities
- Responsible for marketing and interviewing with potential clients
- Designed, prepared and drafted construction documents for multimillion-dollar projects including healthcare, university, commercial, retail, industrial, K-12 schools, and state and city governments

**Apprentice Electrician and Assistant Project Manager:** February 1996 - December 1999, University of Nebraska-Lincoln

### **Professional Registration and Memberships**

- Licensed Professional Engineer in CO, NE, CA, MO, and TX
- American Society of Heating, Refrigeration, and Air-Conditioning Engineers (ASHRAE) Member

### **Education**

- BS in Mechanical Engineering; University of Nebraska – Lincoln
- MBA; University of Nebraska – Lincoln

### **Computer Skills**

- Microsoft Office, AutoCAD, MCASES, e4Clicks, and various vendor specific selection programs



22<sup>nd</sup> of October 2021

To whom it may concern

RE: Letter of reference

Dear Sir/Ma'am ,

On behalf of ASHRAE Alamo Chapter, we would like to recommend Mr. Greg D. McFarland , PE, MBA to the City of San Antonio related Fire Codes Appeals and Advisor Board. Please see attached resume of Mr. McFarland for relevant experience and credentials.

Please reach out to me if you have any further questions.

On behalf of the board of governors for ASHRAE Alamo Chapter,

Vishwaraj Hariharaputran, CEng

Chair-Government Advocacy Committee

Phone: 210-243-2476

Email: [vish.mkteng@gmail.com](mailto:vish.mkteng@gmail.com)



<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Res. Multi-Family Building Owner/Manager/Rep, Alt.</b>	<b>Application No: No: 20210629072323_11302</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr.
Last Name	ROss
First Name	Marc
Middle Name	Maurice
Suffix	
Preferred Name	Marc Ross
Title	
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length Years	62
In which City Council District do you reside?	08
How many years have you lived in the City Council District where you reside?	30
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	78230
Phone Type?	Cell
Phone number	
Phone 2 Type?	Business
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	San Antonio
State 2	TX
Zip 2	78228
eMail	
Employer	
Job Title	President
Occupation	Property Management
Board/Commission/Committee Name	Building-Related and Fire Codes Appeals and Advisory Board~At Large~Res. Multi-Family Building Owner/Manager/Rep, Alt.~04

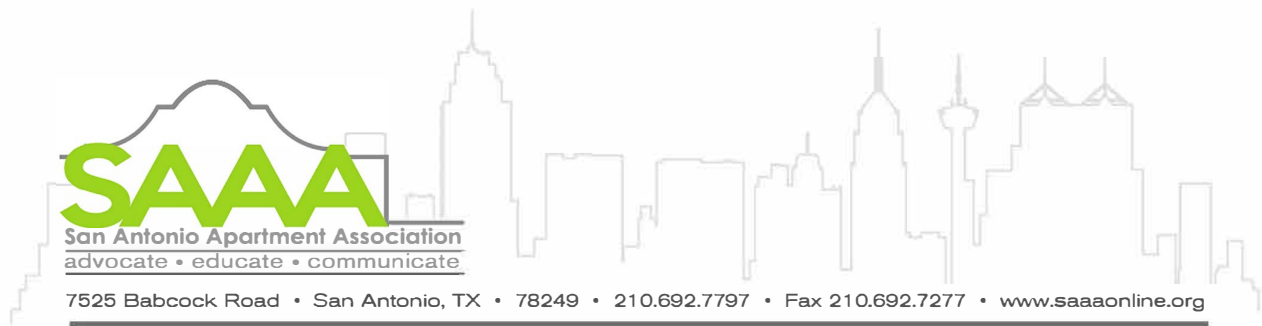
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes.	
Race/Ethnicity (Please select all that apply)	White/Non-Hispanic
Gender:	Male
Age:	55 to 64
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc.)?	
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	Yes
Identify anticipated parties to the contract(s) and describe contract(s).	I do not believe this qualifies but want to disclose that companies that I own receive rental assistance payments from the Risk Mitigation Fund on behalf of Residents. We also have a limited number Housing Choice Vouchers contracts with the San Antonio Housing Authority.
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	Yes
Identify parties to the sale and describe financial interest	A company that I own 25 sold a piece of property to the City for the Jane Dubel Park
Will you or any of your immediate family members or any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer	Yes

of your immediate family members have a contract with the City?	
List name of employer, family member and describe contract.	My wife is the Chief Operating Officer of the Jewish Community Center and they have had previous contracts with the City.
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	Yes
Give the title and dates of any position which you have held in such organization:	AGUDAS ACHIM SYNAGOGUE (2009-2021) Treasurer (2021) Vice-President of Finance and Administration (2013-2015) Board Member (2009-2015, 2021) SAN ANTONIO APARTMENT ASSOCIATION (1989 - 1998) President (1995, 1996) Board Member (1989- 1998) Legislative Minuteman Committee (1989-Present) Texas Apartment Association Board of Directors (1990 - Present) President (2003) President Texas Apartment Association Education Foundation (2019-2020) Executive Committee (1998 2019) Board Member (1990- Present) NATIONAL APARTMENT ASSOCIATION Chairman of the Board (2016) Executive Committee (2013 2018) Board Member (2009-2018) Assembly of Delegates (2009-Present) Member of following Organizations: GREATER SAN ANTONIO CHAMBER OF COMMERCE, SAN ANTONIO BOARD OF REALTORS, REAL ESTATE COUNCIL OF SAN ANTONIO, TEXAS SELF STORAGE ASSOCIATION and TEXAS MANUFACTURED HOUSING ASSOCIATION I also serve as an Manager, Officer and Director of the following family owned businesses: Bancor Company, Inc., Park Glen Realty Co, Inc, Ropestmash, Inc., Ingprop, Inc., Central Home Improvement Company, Inc., Central Lumber Company of San Antonio, Inc., East Village, Inc., Eastway, Inc., Hillside Manor Motel, Inc., Hitosh, Inc., S and R Building Company, Inc., Sunshine Homes, Inc., Narbco, Inc., Sorco, Inc., Ross Properties, LLC, West Avenue Mini Storage, Maximum Mini Storage, Ross Partners No. 1, LP
Do you receive any compensation for service on this entity(ies)?	Yes
If yes, please describe compensation, for example - \$20 per meeting.	I receive compensation (wages or distributions) from the following family owned businesses: Bancor Company, Inc., Park Glen Realty Co, Inc, Ropestmash, Inc., Ingprop, Inc., Central Home Improvement Company, Inc., Central Lumber Company of San Antonio, Inc., East Village, Inc., Eastway, Inc., Hillside Manor Motel, Inc., Hitosh, Inc., S and R Building Company, Inc., Sunshine Homes, Inc., Narbco, Inc., Sorco, Inc., Ross Properties, LLC, West Avenue Mini Storage, Maximum Mini Storage, Ross Partners No. 1, LP
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history	BBA Real Estate University of Texas Austin 1980

Describe your Professional History & Certification designations (Current and historical)	<p>I am President of _____, a company that owns and operates residential and commercial properties in the San Antonio area. I began my career in the real estate industry in 1980 after receiving my degree in Real Estate from the University of Texas. I have been a volunteer leader in the apartment industry having served as President of both the San Antonio and Texas Apartment Associations and as Chairmen of the National Apartment Association. I have been appointed to numerous City of San Antonio committees to represent the housing industry. I also was appointed to the City of San Antonio Housing Trust Foundation and was elected Chairman in 1996. I hold a Real Estate Broker License and also hold the designation of Certified Apartment Property Supervisor (CAPS) from the National Apartment Association. I have also received numerous awards for my service to the real estate industry including the Presidents Award from both the Greater San Antonio Builder Association and San Antonio Apartment Association. I am also the only two-time recipient of the San Antonio Apartment Association's prestigious Stanley Hammer Award which is awarded to an individual who has made outstanding contributions to the San Antonio area apartment industry.</p>
Describe your Volunteer Experience & Community Service	<p>AGUDAS ACHIM SYNAGOGUE (2009-2021) Treasurer (2021 Vice-President of Finance and Administration (2013-2015) Board Member (2009-2015) HUNTERS CREEK NORTH NEIGHBORHOOD ASSOCIATION (1990 - 1998) President (1997) Chairman of Architectural Control Committee (1990-1998) SAN ANTONIO APARTMENT ASSOCIATION (1989 - 1998) President (1995, 1996) Board Member (1989- 1998) Legislative Minuteman Committee (1989-Present) TEXAS APARTMENT ASSOCIATION (1989 - PRESENT) President (2003) President Texas Apartment Association Education Foundation (2019-2020) Executive Committee (1998 2019) Board Member (1990- Present) NATIONAL APARTMENT ASSOCIATION (1990 - PRESENT) Chairman of the Board (2016) Executive Committee (2013 2018) Board Member (2009-2018) Assembly of Delegates (2009-Present) SAN ANTONIO WATER SYSTEM- CITIZEN ADVISORY COMMITTEE (1994-1999) CITY OF SAN ANTONIO HOUSING TRUST FOUNDATION (1994-1999) Chairman (1996, 1997) , Board (1993 1997) SAN ANTONIO INITIAL BASE ADJUSTMENT STRATEGY COMMITTEE (1995) CITY OF SAN ANTONIO MASTER PLAN ADVISORY COMMITTEE (1991-1995) INTERNATIONAL PROPERTY MAINTENANCE CODE TASK FORCE (2014)</p>
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission	<p>I have worked on code issues since 1990, helping to draft or review both State Legislation and Local Amendments to the IEC codes. On a state level, I have worked on smoke alarm requirements, state pool operation rules and pool fence requirements, security device requirements for rental property, and fire extinguisher requirements in apartments. On a local level, I have participated in review of local amendments to the IEC codes and have drafted several amendments that have been adopted in the local amendments. Additionally, I served on a task force that helped create the current San Antonio Property Maintenance Code. I think I bring a great amount of experience in the Code review process from an operational perspective.</p>
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec 2 534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment,	

and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Res. Multi-Family Building Owner/Manager/Rep, Alt ~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged

Enter Your Name	Marc Ross
Date of submission.	6/29/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information.	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page	



July 1, 2021

To whom it may concern:

The San Antonio Apartment Association (“SAAA”) respectfully submits the following individual as our nominees to serve on the Building-related and Fire Codes Appeals and Advisory Board as the primary member and alternate member of the Residential Group R-2 multifamily building owner, manager or representative slot:

- Michael (“Mike”) J. Rust – primary member (email: [mikerust@sbcglobal.net](mailto:mikerust@sbcglobal.net) and [mrust@hcptexas.com](mailto:mrust@hcptexas.com))
- Marc Ross – alternate member (email: [marc@bobrossrealty.com](mailto:marc@bobrossrealty.com))

Thank you for your consideration. Please contact Hector Morales, Jr. at 210-692-7797 or [hector@saaaonline.org](mailto:hector@saaaonline.org) if you have any questions.

Sincerely,

cutive Director



**"The Voice for Real Estate in San Antonio & South Texas"**

9110 W IH 10, Suite 1  
San Antonio TX 78230-3112  
(210) 593-1200 | SABOR.com

July 2, 2021

Dear Ms. Perkins & Ms. Uriegas,

The San Antonio Board of REALTORS® would like to recommend Marc Ross as the Residential Multi-Family Building Owner/Manager/Representative - Alternate for the Building-Related and Fire Codes Appeals and Advisory Board.

Marc would be a real asset to the Advisory Board as he carries with him several decades of experience in the real estate industry. Having started his career in 1980 after receiving his degree in Real Estate from the University of Texas, Marc has served in numerous leadership positions at both the local and national levels. Marc is the former Chairman of the National Apartment Association as well as Chairman of the San Antonio and Texas Apartment Association. Marc has also proudly served the San Antonio community and its residents. Marc has been appointed to numerous City of San Antonio ad-hoc committees to represent the apartment industry. He was appointed to the City of San Antonio Housing Trust Foundation and was elected Chairman in 1996. He previously served as President of his neighborhood association and currently serves as Vice President of Finance and Administration for his religious congregation.

Marc has worked on code issues since 1990, helping to draft or review both State Legislation and local amendments to the IEC codes. Moreover, on the local level, Marc has participated in the review process for a variety of local amendments to the IEC codes and have drafted several amendments that have been adopted in the local code.

Please consider this recommendation for Marc Ross as the Residential Multi-Family Building Owner/Manager/Representative - Alternate for the Building-Related and Fire Codes Appeals and Advisory Board.

Respectfully,

**Cher Miculka**  
2021 SABOR® Chairman of the Board

**Gilbert S. Gonzalez**  
SABOR® President / CEO



<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Master Plumber (Open Shop)</b>	<b>Application No: No: 20211018122130_11965</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr
Last Name	SALIBA
First Name	GEORGE
Middle Name	L
Suffix	
Preferred Name	
Title	
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	67
In which City Council District do you reside?	08
How many years have you lived in the City Council District where you reside?	40
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	78255
Phone Type?	Cell
Phone number	
Phone 2 Type?	Business
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	San Antonio
State 2	TX
Zip 2	78216
eMail	
Employer	
Job Title	President/CEO
Occupation	Master Plumber
Board/Commission/Committee Name	Building-Related and Fire Codes Appeals and Advisory Board~At

	Large~Master Plumber (Open Shop)~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes.	
Race/Ethnicity (Please select all that apply):	Prefer not to Answer
Gender	Male
Age:	65 to 74
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc )?	
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history.	College Sophomore
Describe your Professional History & Certification designations (Current and historical)	Have been in the Plumbing industry for 49 Years. Acquired a Master Plumbing license in 1975 Added Backflow endoresment in 1981 but let it go because SAWS

	did not enforce testing. Added WSPS endorsement in 1997.
Describe your Volunteer Experience & Community Service	Mostly through Church
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	To represent the Plumbing Industry on important issues.
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Master Plumber (Open Shop)~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	George Saliba
Date of submission.	10/18/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	

I want the public to have access to my Home Address	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information.	No
I want the public to have access to my Family Information	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	

October 5, 2021

City of San Antonio City Council Members  
Boards & Commissions Coordinator  
Office of the City Clerk  
City of San Antonio Development Services Department

Ref: PHCC-San Antonio Chapter nominations Open Shop Plumbing- Alternate position  
Building-Related and Fire Codes Appeals and Advisory Board

City of San Antonio City Council Members,

Upon vote by the Board of Directors of the **Associated Plumbing, Heating, Cooling Contractors of San Antonio** (PHCC-San Antonio), the 2021 PHCC-San Antonio Board of Directors is nominating the following active member of this chapter listed below for the **Lead position and the Alternate position for the Open Shop Master Plumbing** position on the Building-Related and Fire Codes Appeals and Advisory Board.

Master Plumber, Lead, Open Shop: **Spencer Ramzel, Benchmark Plumbing Co.**  
P.O. Box 33966 San Antonio, TX 78265  
(210) 655-7770  
[Spencer@benchmarkplumbing.com](mailto:Spencer@benchmarkplumbing.com)

Master Plumber, Alternate; Open Shop: **George Saliba, George Plumbing Co.**  
12 Burwood Lane, San Antonio, TX 78216  
210-495-9991  
Email: [george@yell4george.com](mailto:george@yell4george.com)

Thank you for your consideration of the nominees and confidence in their professionalism representing the Plumbing industry, fellow members of this Association, and ultimately the health & safety of the citizens of San Antonio.

Sincerely,

Heidi Trimble  
Executive Director  
PHCC-San Antonio  
10103 Broadway  
San Antonio, TX 78217  
P: (210) 824-7422  
[heidi@phcc-sanantonio.org](mailto:heidi@phcc-sanantonio.org)

cc: Patricia Ramirez, A-Ram Plumbing (2021 PHCC-SA President)  
Colton Bolin, Bolin Plumbing (202 PHCC-SA Vice President)  
Sherill Stanush, S & S Plumbing Contractors (2021 PHCC-SA Treasurer)  
Keith Brunner, Primo Plumbing (2021 PHCC-SA Secretary)

*The Plumbing-Heating-Cooling Contractors Association is dedicated to the promotion, advancement,  
education and training of the industry for the protection of the environment,  
And the health, safety and comfort of society.*

<b>Building-Related and Fire Codes Appeals and Advisory Board At Large Master Sign Electrician</b>	<b>Application No: No: 20210806143636_11579</b>
ELIGIBILITY	
PROFILE	
Prefix	Mr.
Last Name	Sitterle
First Name	Arthur
Middle Name	Sylvan
Suffix	III
Preferred Name	Pete Sitterle
Title	CEO
Are you a City of San Antonio resident?	No
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	78219
Phone Type?	Business
Phone number	
Phone 2 Type?	Cell
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	San Antonio
State 2	TX
Zip 2	
eMail	
Employer	
Job Title	CEO
Occupation	Sign Company
Board/Commission/Committee Name	Building Related and Fire Codes Appeals and Advisory Board~At Large~Master Sign Electrician~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes.	

Race/Ethnicity (Please select all that apply):	White/Non-Hispanic
Gender	Male
Age:	55 to 64
Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc )?	
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	Yes
Identify anticipated parties to the contract(s) and describe anticipated contract(s)	We currently bid on signage projects for the City of San Antonio
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	Yes
List name of employer, family member and describe contract.	Comet Signs Wayfinding contract for signs
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history.	High School and College.
Describe your Professional History & Certification designations (Current and historical).	Master Sign
Describe your Volunteer Experience & Community Service	Various Boards and Commissions
Please provide a brief narrative outlining your reasons for seeking	I like to stay involved on

appointment to this board or commission:	issues that affect my industry.
APPLICATION SIGN-OFF	
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I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Building-Related and Fire Codes Appeals and Advisory Board~At Large~Master Sign Electrician~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	Arthur Sitterle
Date of submission.	8/6/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	No
I want the public to have access to my Social Security Number.	No





# San Antonio Sign Association

November 17, 2021

Jeremy L. McDonald, P.E.  
Senior Engineer  
Development Services Department  
1901 S. Alamo  
San Antonio, TX 78204

Reference: Building – Related and Fire Codes Appeals and Advisory Board  
Appointments / re-appointments

Dear Mr. McDonald,

The San Antonio Sign Association would like to nominate Pete Sitterle to serve as the board Alternate Master Sign Electrician for the Building Related and Fire Code's Appeals and Advisory Board (BRFCAAB).

Please feel free to contact me if you have any questions or concerns, both are aware that they need to complete the on line application and will be doing that today.

Thanks

Executive Director, San Antonio Sign Association